Using Full Text Finder on Database Searches

1. To use Full Text Finder (FTF), start with a search on any of our databases (Academic Search Complete, CBCA Complete, etc.). Databases can be accessed from here: http://www.yukoncollege.yk.ca/library/pages/articles

2. Click the Full Text Finder link whenever there is no PDF or HTML options available for an article.

3. Full Text Finder will then search for the article in other registered databases and open access journals. If the article is found, you will see a link to the article source. Just click on the link to open the PDF file.

4. If no full text is found, Full Text Finder will display two options for interlibrary loan requests (ILL):

A. **Search BC Libraries**: click on "Search BC Libraries for this journal" to request an ILL through the Outlook Online system. You will have to manually insert the details of the article (author, title, etc.) before submitting the form.

B. **Submit an ILL request for this item:** this is the regular ILL request form for databases. Articles details are already pre-filled and you just need to insert your name and contact info.

Allow at least 3 business days for an article request to be completed.